

## **Order of the Arrow (OA) Advisor Position Description**

The duties of this position are as follows:

### **Order of the Arrow Advisor**

- Attend OA meetings and report relevant information back to the Committee & Troop.
- Determine how Troop can benefit from OA members' participation in the Troop. Report to Troop Committee annually.
- Provide Guidance to the Troop OA Representative (Scout position).
- Keep track of OA membership within the Troop (Scouts & Scouters).
- Review qualifications of Scouts and eligibility for OA membership.
- Review qualifications of Scouters and eligibility for OA membership.
- Prepare list of Scouts eligible for OA membership in advance of elections. Review status with eligible Scouts in advance of elections.
- Prepare list of Scouters eligible for OA membership in advance of elections.
- Work with Troop QA Representative to coordinate annual Troop OA elections.
- Attend Troop Committee meetings and participate in decision making.